

LOCKTON PARISH COUNCIL

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[Lockton Parish Council website](#)

Minutes of the Annual General Meeting of Lockton Parish Council held on 02 May 2023 at 7.30 pm. Lockton Village Hall, Lockton, Pickering

	<u>PRESENT</u>	
	Chair: Cllr D Tomlinson, Cllr A Warriner (vice chair), Cllr J Edenbrow, Cllr G Hodgson, and J Collins (Clerk)	
1	Welcome to all	
	Cllr Tomlinson welcomed all present to the meeting. Apologies noted from councillor M Bentley	
2	Election of Chair & Vice Chair	
	Doug Tomlinson re-elected as Chair. Alex Warriner re-elected as Vice Chair. Seconded by councillors, noted, and agreed.	
3	Declaration of acceptance of Office	
	N/A	
4	Open Forum	
	None	
5.	Declaration of interests	
	None	
6.	To agree and sign off minutes of the Meeting on the 20 March 2023	
	Agreed by all and signed off by the Chair Cllr Tomlinson	
7.	Guest Slot	
	N/A	
8.	To receive information on ongoing issues and decide further action where necessary	
	N/A	
9.	Planning applications received	
	Public Footpath 203 – Lockton: Currently going through final sign-off, public notification. To leave on agenda West View Farm Reference: NYM/2023/0239. Discussed, no objection. A further 2 applications have been received since the meeting, and these have been forwarded to the councillors for consideration. To be added to next meeting agenda.	Actions: No action No action
10.	Planning decisions received.	
	N/A	
11	Finance	
11.1	AGAR documents sign off. Expenditure and Income were discussed, expected VAT reclaim presented. Further discussions needed on updating the Asset Register. Pete (internal auditor) has offered advice since the meeting on bringing the Register up to date. Brief meeting to take place to finalise this and sign off the Accounts. Expected within 2-3 weeks of this meeting. Final presentation of AGAR docs to take place at the 26 June pc meeting. Docs to be submitted to external auditor LittleJohn.	Noted
11.2	Updated finance report/payments In and To Consider. Clerk presented latest financial transactions, including Tree Work, grass cutting, new planter.	Noted JC
11.3	Grants spreadsheet: JC circulated spreadsheet ahead of the meeting, detailing latest spend and balance for all 3 Live Grants: Community Garden planters/RDC Comm	
11.4	Grant for work around the village/Bright Sparks/Yoga VAT to reclaim: the figure of £725 is projected. v. LY of £303. Due mainly to a full year of expenditure with Landscape contractor JJ Harrison who is vat registered.	Noted
12	Chairman's report/Councillor's information	
12.1	Rents for Parish Council land: agreement to keep the rents the same as last year. JC to issue Invoices before end of May.	
12.2	Parish Plan: latest/agreed actions. Plan and accompanying letter have been printed. Despatch of Plan - from Tuesday, 2 May 2023, hand delivered. Return Date deadline – by Monday, 22 May 2023 latest, to Clerk at CTF, Lockton Main presentation date – Saturday, 24 June 2023 Mop-up presentation date – next pc meeting, Monday 26 June 2023	
12.3	JC to liaise with Karen Nattress re Invitees and Attendees for the 24 June presentation.	

	<i>JC to chase again the decision by Barclaycard following the meeting. No response received.</i>
13.	Clerk's information
13.1	Grant updates/award: jobs to organise/jobs completed. JC covered Grants in Finance update. Additional PC noticeboard work to be given to MB. JC to organise. JC to discuss other small jobs needed around the village.
13.2	Future initiatives: EV car charging point update (latest). No update.
13.3	Ward Parish meeting update. Notes circulated from previous meeting. JC to continue to circulate updates and meeting notes.
12.4	NYMNPA meeting dates: Same as above.
14.	Urgent business: None
15.	Date of next Parish Council meeting
	Monday, 26 th June 2023
	Meeting closed at 8.45pm